STUDENT’S NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TUTOR’S NAME \_\_\_\_\_\_\_\_\_\_\_\_

QUARTER ENDING 9/30\_\_\_\_\_12/31\_\_\_\_\_\_3/31\_\_\_\_\_\_\_ 6/30\_\_\_\_\_\_

 BOOK \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_LEVEL\_\_\_\_\_\_

Set 2-3 short term goals with your student for the next 3 months.

At the end of this quarter, document the accomplishments of your student.

All goals should be **Specific, Measurable, Achievable, Relevant/realistic, and Timely.**

|  |  |  |  |
| --- | --- | --- | --- |
|  **GOALS** | StartDate  | ReportDate | **ACCOMPLISHMENTS \*** |
| *Progress during quarter (circle one)* |  |  | *1(low) 2 3(average) 4 5(high)* |
| *Progress during quarter (circle one)* |  |  | *1(low) 2 3(average) 4 5(high)* |
| *Progress during quarter (circle one)* |  |  | *1(low) 2 3(average) 4 5(high)* |

*\*Accomplishments can be shown by test scores, demonstrations, % accuracy,*

*# of words learned, anecdotes, etc.*

**Ask your student:**

Have we met our goals for this quarter? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_ Partially \_\_\_\_\_\_\_\_

Please attach writing sample. Is it for publication Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

**Anecdotal comments:** *(write on back if necessary)*

Revised 6/2017