



Moore County Literacy Council
Quarterly Progress Report
 Fiscal Year 2020-2021

Student: **--An Amazing Adult Learner--**

Quarter Ending (Circle One): 9/30/20 12/31/20 **3/31/21** 6/30/21

What Book(s) are you currently using? Book 5 English, No Problem!

Students and Tutors: Please discuss and complete together:

Specific Goal	Goal #1:	"Obtain my GED/HSE."
Measure of Success:	Did you reach your goal this quarter? If "no", what did you achieve this quarter that moved you closer to reaching this goal?	No, but I finished Book 4 in English, No Problem!
Action Plan:	What do you want to complete/achieve this next quarter that will move you closer to your goal?	I want to finish Book 5, and maybe start Book 6 in English, No Problem!
Relevant & Realistic	Why is reaching this goal important to you? What can you do to stay focused on your goal?	I want to get a better job so I can move with my children to a better apartment and I need my GED to do it. I missed a few tutoring sessions last quarter, but I will make sure I have childcare each week this quarter.
Time Frame:	When do you want to achieve this goal? Do you need to reach this goal by a specific month/date/year?	I want to finish the books by the end of the quarter. I want to take the GED next summer 2021.

Specific Goal	Goal #2:	"Get the promotion at work."
Measure of Success:	Did you reach your goal this quarter? If "no", what did you achieve this quarter that moved you closer to reaching this goal?	No, but I wrote a letter to my boss asking for an interview for the promotion in the department.
Action Plan:	What do you want to complete/achieve this next quarter that will move you closer to your goal?	I must write a letter of intent for the promotion, and go to an interview. I need to practice with my tutor answering interview questions.
Relevant & Realistic	Why is reaching this goal important to you? What can you do to stay focused on your goal?	If I get the promotion, it will mean a pay raise so I can afford a new apartment. I need to make sure I turn in the letter on the due date and that I have practiced and ready for the interview. I need to practice at home also in between my tutoring sessions.
Time Frame:	When do you want to achieve this goal? Do you need to reach this goal by a specific month/date/year?	I need to write the letter of intent by July 5, 2020. I need to focus on the letter with my tutor first.